

Lone Cone Library District Board Meeting Minutes

September 11, 2023

Board Minutes

The regular meeting of the Library District Board was held in person and via Zoom on September 11, 2023 at 6:30 pm and called to order at 6:36 pm.

Attendees: Emily Haight, Laurel Henderson, Kattie Neesham, Carrie Andrew, Rhonda Oliver, and Michael Donnellon.

Absent: Kerry Bentler, Bob McKeever, Kendal Smith.

Approval of the Agenda

Motion to approve the agenda was made by Emily Haight, second by Laurel Henderson. Vote to approve: All Aye.

Minutes

Minutes were reviewed by Kerry Bentler via email. Motion to approve made by Emily Haight. Second by Kattie Neesham. Vote to approve: All Aye.

Public Comment

Michael Donnellon introduced himself and expressed his interest in being on the Library Board.

Monthly Budget Review

We have received \$15,500 in donations this year. We are \$100,000+- short of anticipated monies due in part to the bankruptcy of the Oil & Gas company.

Final audit of the Public Library Annual Report is now available, however, due to delays in access to the information, Carrie will make a year in review report in October so that the Board can use it as a goal making tool and Carrie can use it for donor gift requests.

Motion to approve the budget made by Laurel Henderson, second by Emily Haight. Vote to approve: All Aye.

Director's Report

Carrie must complete a wage study required by Colorado Law. She is investigating the requirements and will finish by the September 31st deadline.

September 8th was Carrie's 13th year anniversary as Director.

A motion was made to support the Norwood Public School as they pursue a ballot initiative to finance a new building; made by Emily Haight, second by Kattie Neesham. Vote to approve: All Aye.

Board Member Reports

Director evaluation process and documents was discussed. The documents will be sent out and are to be returned to Kattie Neesham by October 2nd so she can tabulate results and relay that to the board members before their October annual meeting.

Unfinished Business

Review of the Auditor's Report from Blair and Associates, P.C. No red flags noted. A motion was made to accept the audit by Kattie Neesham, second by Emily Haight. Vote to approve: All Aye.

Discussion concerning the separation of the Foundation monies from the Library account for financial clarity. The motion was made to separate the two accounts starting January 1, 2024, by Emily Haight. Second by Kattie Neesham. Vote to approve: All Aye.

New Business / Additional Board Items

There was again discussion of board member attendance rules, and the need to readdress absence of members when all members are present.

The 2024 Draft Budget was discussed.

A Stakeholders meeting with Design Concepts will be held September 20th, 6:30 to 8:30pm at the Library.

Discussion of a Pilot test: Started on September 5, 2023, the Library will be open until 7pm on Tuesdays. Staff has stated it has been well received.

Adjournment

Adjournment at 8:10 pm. (check this from the recording) A motion to adjourn was made by Kattie Neesham. Seconded by Emily Haight. Vote to accept: All Aye.

Follow up and Action Items:

Directors evaluation forms to Board members (CA), to be returned to Kattie Neesham for tabulation
Consideration of President, Vice President and Secretary nominations for the October Annual meeting.
Possible new Board member.

Wage study completed before September 31st. CA