

	JAN	FEB	MAR	APRIL	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS	NOTES
CIRCULATION DESK DATA														
Book Loans - Adult & YA	183	189	223											
Book Loans- Juvenile 0-11	261	270	191											
Book Loans-Spanish & World Language	5	9	3											
Aspencat - Borrows	27	34	50											
Aspencat - Loans	78	75	83											
Audiobooks (CD)	6	6	6											
Swift/Prospector ILL Loans	22	26	35											
Swift/Prospector ILL Borrows	1	2	1											
Magazines (WT Cox)	1	1	1											
Ski Equipment Use (Skiis, Boots & Poles)	18	30	19											
Other Unusual Items Use	33	32	22											
Juvenile Kits Use	1	1	2											
DVD Loans - Adult	88	124	86											
DVD Loans - Juvenile	17	6	9											
Kanopy (checkouts not just tickets)	73	95	96											*
Overdrive (Libby) eBooks	67	63	48											
Aspencat (CL) eBooks	3	5	5											
Overdrive (Libby) Audiobooks	138	120	86											
Aspencat (CL) Audiobooks	0	1	1											
New Patron Cards Issued	16	4	8											
Documents Notorized	28	11	19											
Book A Librarian Appointments	13	19	21											
Reference Questions/Transactions	215	161	272											
Visitor Center Questions	58	56	73											
Password Requests	31	17	31											
COVID Tests/Masks Given	0	0	0											
Passport Photos Taken	2	1	1											
Website pageviews-Streamline	23968	23551	26934											*
WI FI Users (Meraki)	3732	3477	4001											
Computer Lab Users	127	84	127											
Library Visitors- -Trafnet	1783	1783	2151											*
Programming	JAN	FEB	MAR	APRIL	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS	
Passive Programs	158	101	148											
TAKE & MAKE ADULT (RO)	22	66	28											
Attendance - Adult	345	327	284											
Attendance - Teen	32	22	26											
Attendance - K thru 5	71	64	61											
Attendance - Early Lit	178	191	102											
Program Attendance - All Ages	29	5	19											
Friday Lunches	41	54	35											
Meeting Room Uses	JAN	FEB	MAR	APRIL	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS	
Conference Room - Reserved	6	10	8											
Conference Room - Admin Use	2	2	3											
Conference Room - Legal	2	2	2											
Conference Room - Walk In	4	6	4											
Multipurpose Rooms - Programs & Partnerships	36	40	40											
Multipurpose Rooms - Private Rentals	12	14	13											
Study Rooms	66	27	31											
Lobby Area	48	41	79											
Direct/Indirect Outreach	JAN	FEB	MAR	APRIL	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS	
Indirect -Outreach (responses to events)	2	0	0											
Direct -Senior meals	32	10	8											
Indirect- Senior meals	68	26	37											
Direct: Disc Golf (Dark Skies)														
Direct - Chamber movies (4th Friday Films)														
Direct - Music on the Mesa														
Indirect- Music on the Mesa														
Direct - UMC Health Center Week event														
Indirect- UMC Health Center Week event														
Noel night/day library activities														
Direct: Primetime BBQ														
Indirect: Primetime BBQ														
Clark's Market - Non profit Monday														

Workflow | Month End Stats & Reports
 *Reference document above
 for circ desk reports as well as wifi
 social media outreach and
 room rentals *