

Lone Cone Library District Board Meeting Minutes

A regular meeting of the Lone Cone Library District Board was held on October 11, 2021, at 6:30 p.m., located at 1455 Pinion Street, Norwood, CO and also via Zoom. Said meeting was posted and included the link and password in accordance with the Sunshine Law.

PRESENT: Rheanna Xavier, Emily Haight, Rebecca Mogg, Sara Lopez, Carrie Andrew, Laura Anthon, and Kim Schooley

CALL TO ORDER

Rheanna Xavier called the meeting to order at 6:35 p.m.

APPROVAL OF AGENDA

A motion was made by Rebecca, seconded by Sara, to approve the agenda as proposed. All voted yes. Motion passed.

APPROVAL OF MINUTES

The Library Board considered the minutes of the September 13, 2021, regular Library Board meeting for approval.

A motion was made by Emily, seconded by Rebecca, to approve the minutes from the September 13, 2021, regular Library Board meeting as presented. All voted yes. Motion passed.

CALL FOR PUBLIC COMMENT

No public comment was made at this time.

MONTHLY BUDGET REVIEWS

Paradox Oil and Gas has not made payments toward their 2020 payment plan or paid their September 2021 payment. Sara asked if there are any repercussions if the payments are not made but Carrie states there is not much that can be done. The penalty for not making the payments on time is increased interest rates on what is owed. The library's income was short in September. This time last year the county was showing 86% tax collected and right now they are at 82%. Expenses for September were on track. The library is expecting a \$25,000 donation to commission a painting that will be displayed above the fireplace. The second Certificate of Participation (Lease) payment was made. The library is beginning to see more money going towards principle and less towards interest. The library could possibly refinance the loan if interest rates go down but will bring the subject to the board before making any final decisions. The current interest rate the library is paying is already low.

MONTHLY REPORTS Q&A

Carrie shared the most recent social media statistics. The library has gained 10 followers on Facebook since the beginning of July. Cross-sharing has helped in getting more people to see the library's posts. Carrie sent an email newsletter early October that had 298 opens, 23 people clicked through to the library's website, only six people unsubscribed, and 48 emails bounced back. The newsletter had a poll asking whether the information in the newsletter was relevant and 17 people responded, all with positive feedback. Sara suggested sending the newsletter closer to the beginning of the month to ensure library events were shared with people giving them enough time to plan.

The library was awarded a \$900 grant from the Lone Cone Legacy Trust, a NASA@Mylibrary grant for \$1600, and an ARPA grant for \$5500. The library also received a donation of 30 little Evergreen trees that Nina Kothe repotted and will care for over the winter.

Carrie will attend the San Juan Virtual Round Table conference on November 5th. She also presented virtually to a graduate level library class at DU. The library is still waiting on updated/refined bubble diagrams on the exterior site design. Carrie and Laura have been working on ballot messaging.

DIRECTOR'S REPORT

The program attendance for September shows the number of visitors are increasing again and Carrie states that you can see when full programming is scheduled because the numbers go up.

The EV Charging Grant (Charge Ahead Colorado) was put on hold. Carrie discussed the types of EV charging stations and suggested the library work towards purchasing a Level 3 unit, which has the fastest charging time. The Level 3 unit allows the library to charge money for usage (usually about \$15 for a full charge) providing an additional revenue stream and also this unit would be placed on a map that allow drivers to plan their travels around charging stations, which would increase visitors to the Norwood area. Rebecca agrees that a Level 3 unit would help bring more people to the area. Carrie wants to wait until the exterior site design is closer to being finished before moving forward with EV Charging Stations.

The library is working towards changing out its current networking equipment to Meraki. There are two bids available, one from Granite for three year licenses for \$10,687 and a second directly through Meraki also for three year licenses for \$9,927. A five year option was also available through Meraki for \$10,998. The quotes provided were for equipment only so another quote was presented for time and materials for installation from San Juan Sound & Vision for another \$3,240. Carrie feels the three year option is best since technology changes so quickly. Carrie recommends the three year Meraki option with the installation through San Juan Sound & Vision. The recently received ARPA grant and a \$10,000 donation received earlier in the year will cover the cost. There was a motion to approve by Sara and seconded by Emily.

BOARD MEMBER REPORTS

No reports were presented at this time.

UNFINISHED BUSINESS

The 2022 draft budget did not have any significant changes from last month. The only change was the 2020 Actual column was updated, which did not affect the 2022 numbers presented. Carrie will have the final 2022 budget ready in December.

NEW BUSINESS

The Letter of Support for the library's ballot question was presented to the board. Carrie read the letter aloud and a motion was made to approve the letter by Sara and seconded by Rheanna. The letter was signed by Sara and attested by Emily.

The library board was supposed to receive a Letter of Support for the Town of Norwood but Laura and the town representative were not able to connect before the meeting. A motion was approved by Rebecca and seconded by Emily on a Letter of Support for the town.

Carrie gave a special thank you for all of the hard work done by Laura on writing the Letters of Support for the library and the town. She did a great job.

ADDITIONAL BOARD ITEMS

No additional board items were presented at this time.

MOTION TO ADJOURN

At 7:53 p.m., a motion was made by Emily, seconded by Rebecca, to adjourn the meeting with no further action taken. All voted yes. Motion passed.