

Lone Cone Library District Board Regular Meeting Minutes

July 8, 2024

The regular meeting of the Library District Board was held in person and via Zoom on July 8, 2024, at 6:30 pm.

Attendees: Kattie Neesham, Kerry Bentler, Emily Haight, Michael Donnellon, Kendal Smith, and Hollie Marble attended in person. Evan Allen and Rhonda Oliver were on Zoom. Kimberleigh Campbell was absent.

1. Call to Order at 6:35pm
2. Approval of the Agenda: A motion was made by Emily Haight to approve the agenda with the addition of point 7.2 (Onboarding of the new Director.). Michael Donnellon seconded the approval. Vote to accept: All Aye.
3. Approval of Minutes: Minutes from the regular meeting on June 10, 2024, the special meeting on July 1, 2024, were approved by a motion from Kerry Bentler and seconded by Michael Donnellon. Vote to accept: All Aye.
4. Public Comment: There was no public comment.
5. Monthly Budget: It was noted that the library was down in donations at this point in the year from previous years. There is a little room in programming budget for more spending. Payroll is approximately at 43% and we are 50% of the way through the year. Vote on accepting budget Kattie Neesham, seconded by Emily Haight. Vote to accept: All Aye.

The Library Foundation gave out the \$500 scholarship. Another motion was made by Michael Donnellon to accept the budget for the Foundation. It was seconded by Kattie Neesham. Vote to accept: All Aye.

6. Monthly Reports: Donna, the Latino Liaison will have her last day on July 16, 2024. Todd is ready for his position on July 15 but has been in a lot of contact with Kendal and will be attending interviews this week. The Town of Norwood and the library are partnering for the GOCO grant. Kendal will be meeting with them this week. The

DOLA grant has paid for the final part of the master design for the grounds. Brooke and Kendal are working on getting help with weed management on the grounds. Hollie has moved juvenile books into themed groups for easier access for children. The VRs have been a huge success for kids to check out. The library may consider buying more sets than the 2 they currently have. The Office Manager position has been posted. There were four applicants-one pulled out and 2 are scheduled for an interview this week. The board liked the bar graph showing different years' information and let Evan know what a good job he did on the visual.

7. Board Items:

7.1 Health benefits for current and future staff were discussed. Different scenarios were discussed. A motion was made by Emily Haight and seconded by Kattie Neesham to table the subject for a work session so everyone can gather information about what might be available and what costs might be. Vote to accept: All Aye. The work session was decided to be on August 19, 2024, at 6:30pm. The Board's plan is to have a planning session with the accountant by August 26, 2024, and be ready to vote on a decision at the regular September 9, 2024, Board meeting.

7.2 Kattie asked about the Onboarding email she sent out. Anna from CLiC sent an onboarding template and suggested the Board be involved as needed for onboarding Todd. The Board discussed that staff and 2 Board members were ideal for the committee. Emily volunteered to assist Kendal in Todd's onboarding. Emily Haight motioned to approve an onboarding committee. It was seconded by Michael Donnellon. Vote to accept: All Aye.

8. Unfinished Business: There was a brief review of the Security Procedures that are currently in place and some new procedures Kendal plans to discuss with staff. The Board does not need to vote on library procedures but is here to support library staff to review and discuss as needed.

9. New Business:

9.1 The Board was presented with some information about a permanent art sculpture that was requested to be placed on the library grounds. There was some discussion about how the contact person said that the sculpture that would be “large” and people could “go inside it” but there was no size presented. The Board was concerned about the liability for such a sculpture as well as not being able to preview the sculpture before we agreed to have it placed. The Board discussed that at this point in the grounds development it may not be a good idea to agree to a sculpture. Michael Donnellon motioned to deny the permanent art sculpture being placed on library grounds. Kattie Neesham seconded it. Vote to accept: All Aye.

9.2 The Board was asked to waive the fees for the Water Conservation Board. A motion was made to waive those fees by Kerry Bentler and seconded by Emily Haight. Vote to accept: All Aye.

10. Additional Board Items: There were no additional Board items.

11. Adjournment A motion to adjourn was made by Kerry Bentler. Seconded by Kattie Neesham. Vote to accept: All aye. Adjournment at 8:01 pm.

Next Regular Meeting is scheduled for August 12, 2024, at 6:30pm.