

Lone Cone Library District Board Meeting Minutes (approved by Kerry Bentler, Secretary)

October 9, 2023

Special Session

An Executive Session per CRS 24-6-402(4)(f) Director Evaluation was held on October 9, 2023 in person at 6:09 pm and ended at 6:51pm.

Board Meeting

The regular meeting of the Library District Board was held in person and via Zoom on October 9, 2023 and called to order at 6:58 pm.

Attendees: Carrie Andrew, Kerry Bentler, Michael Donnellon, Emily Haight, Laurel Henderson, Kattie Neesham, Robert (Bob) McKeever, and Rhonda Oliver.

Absent: Kendal Smith (Office Manager).

A motion was made to amend the agenda with a discussion and then a decision to extend the contract of Carrie Andrew as Director with a 5% merit raise, by Kattie Neesham, seconded by Kerry Bentler. Vote to approve: All Aye.

Approval of the Agenda

Motion to approve the agenda as amended was made by Kerry Bentler, second by Kattie Neesham. Vote to approve: All Aye.

Board Minutes

Minutes were reviewed by Kendal Smith as Kerry Bentler was out of the country. There was mention that the end time needed to be corrected to match the recording. Motion to approve with that correction was made by Kattie Neesham. Second by Laurel Henderson. Vote to approve: All Aye.

Public Comment

Emily Haight announced the upcoming Harvest Dinner sponsored by the LCLT on October 14th. She has tickets available for purchase.

Monthly Budget

The second mortgage payment has been made.

Payroll is on track for the year. There is a built-in 9% inflation pay increase for staff payroll but it could change when more is known about Proposition HH after the November 7th election.

Motion to approve the budget made by Kerry Bentler, second by Laurel Henderson. Vote to approve: All Aye.

Director's Report

Carrie has reached out to various entities to understand the implications of Proposition HH in relation to the library budget. She has helped stop some of the misleading information sent out to the community.

Telluride has seen a 20% growth in possible tax revenue where the West End of the county has seen around 7% growth.

The Fire department has expanded its coverage 33% into the Specie Creek and Placerville area.

Carrie presented a report of the last 18 months. A title change was suggested as: Looking Back to Inform Our Future. The report will be used to provide information to our donors in the coming months.

Carrie has reached out to Michael Santo of Betchel and Santo on the Wage study and has received his help pro gratis. His company might benefit us in the future in regards to updating the handbook and other ongoing HR changes.

Our website is in need of constant oversight by skilled personnel. With new laws going into effect we might consider a website manager company like Streamline. The fees for migration are \$500 and \$160 per month, roughly \$1900 annually.

We received a 10% discount on our Liability insurance due to all staff participating in required training.

We are still waiting on our 501C3 status from the IRS. We understand that this department is backlogged.

The board may need to reconsider the 9 holiday closures in order to meet EDI requirements that various grants are looking for. Emily Haight suggested the possibility of offering staff a floating holiday for their observance of personal religious holidays or celebrations. Staff has one floating personal holiday at present.

Emily Haight asked Carrie what budget items trouble her the most and Carrie shared her concerns.

Board Items

Robert(Bob) McKeever tendered his resignation due to travel opportunities. He was encouraged to continue to attend as a community member when in town.

A motion was made to reappoint Kattie Neesham as President, Kerry Bentler as Secretary, and appoint Michael Donnellon as Vice President, by Emily Haight, second by Laurel Henderson. Vote to approve: All Aye.

Unfinished Business

The 2024 Draft Budget was discussed.

A motion was made to set the public hearing of the Budget as December 11, 2023 at 6:30 pm, by Michael Donnellon, second by Kerry Bentler. Vote to approve: all Aye.

Adjournment

Adjournment at 8:21 pm. A motion to adjourn was made by Kattie Neesham. Seconded by Kerry Bentler. Vote to accept: All Aye.

Action Items: