

Lone Cone Library District Board Regular Meeting Minutes

June 10, 2024

The regular meeting of the Library District Board was held in person and via Zoom on June 10, 2024, at 6:30 pm.

Attendees: Michael Donnellon, Kerry Bentler, Emily Haight, Kimberleigh Campbell, Kendal Oakleaf Smith, Rhonda Oliver, and Monet Ragsdale. Kattie Neesham was absent. No one was on Zoom.

1. Call to Order at 6:35pm
2. Approval of the Agenda A motion was made by Emily Haight to approve the agenda. Kimberleigh Campbell seconded the approval. Vote to accept: All Aye.
3. Approval of minutes-Minutes from the regular meeting on May 14, 2024, the special meeting on May 28, 2024, and the special meeting on June 4, 2024, were all approved by Kerry Bentler and seconded by Kimberleigh Campbell. Vote to accept: All Aye.
4. Public Comment There was no public comment.
5. Monthly Budget: There was a \$26,888 distribution received. There is approximately \$200,000 in the Trust account. We are about 42% through the year and still on track with budget items. Staff is working on forecasting for the upcoming budget year. Vote on accepting budget Michael Donnellon, seconded by Emily Haight. Vote to accept: All Aye.
6. Monthly Reports: New processes tried by staff increased checkout 350% in the juvenile fiction area. It also increased Spanish language materials significantly. Staff will continue making changes to see if further improvements happen. The library will have an informational table at the Music on the Mesa event manned by staff with information about the library.
7. Board Items: Todd Bittner was offered and accepted the position of Library Director. Kendal will reach out to him to switch over some of the financials that

need the Director information. Mr. Bittner's start date will be July 15, 2024. Michael Donnellon thanked Rhonda and Monet for their help with the hiring committee and dedication to help find the best fit. He also thanked Kendal for her interest in the position and willingness to remain an asset to the library. Motion to approve the contract for Todd Bittner was made by Michael Donnellon and seconded by Kerry Bentler. Vote to accept: All Aye.

8. Unfinished Business:

8.1 Master Grounds Design: Next steps were discussed as the design plan is completed. Kendal will start researching "park" grants and writing funding grants to help offset the costs on the new grounds. Once grant funds are achieved, she will research older RFPs and begin work on the Grounds RFP regarding grant requirements, timelines, scope of work, qualifications, etc.

8.2 Changes to Patron Card Holder Requirements: There was much discussion between the law, library law, parental and cardholder rights and responsibility, and mental health safety suggestions regarding patron card holder requirements, age and proof of residency. The current policy for self-signing card holders is age 15. At age 15, a patron can sign up for a library card on their own with unrestricted access to library materials. A patron 14 years of age and younger will require a parent or guardian signature. Emily Haight moved to keep the current policy in place, and it was seconded by Kerry Bentler. Vote to accept: 3 Aye, 1 Nay. Motion passed by majority vote.

Second motion: Kerry Bentler moved that the photo ID requirement can be waived at the discretion of the Director or the supervisor in charge as proof of identity. It was seconded by Kimberleigh Campbell. Vote to accept: All Aye.

9. New Business: A motion was made by Emily Haight to approve up to two staff to be able to attend the Calcon conference. It was seconded by Kerry Bentler. Vote to accept: All aye.

10. Additional Board items: There was some discussion on meals at Board meetings versus snacks and it was decided that snack is just fine with all present.

In future meetings the Board will discuss: Emergency Procedures and Policies (especially relating to insubordinate patrons,) and Mandating Reporting vs. Library Privacy Policy.

11. Adjournment A motion to adjourn was made by Kerry Bentler. Seconded by Kimberleigh Campbell. Vote to accept: All aye. Adjournment at 8:45 pm.

Next Regular Meeting is scheduled for July 9, 2024, at 6:30pm.