

Lone Cone Library District Board Meeting Minutes

September 9th, 2024, at 6:30 p.m.

The regular meeting of the Library District Board was held in person and via Zoom on September 9th, 2024, at 6:30pm.

Attendees: Kattie Neesham, Michael Donnellon, Emily Haight, Kimberleigh Campbell, Todd Bittner, and Kerry Bentler. Monet Ragsdale was briefly on Zoom.

1. **Call to Order** The meeting was called to order at 6:31pm
2. **Approval of Agenda** A motion was made by Michael Donnellon to approve the agenda. Emily Haight seconded the approval. Vote to accept: All Aye.
3. **Minutes** Minutes from the regular meeting on August 12, 2024, were approved by Kattie Neesham and seconded by Kimberleigh Campbell. Vote to accept: All Aye.
4. **Public Comment**-none
5. **Monthly Budget** Todd Bittner went over the budget. He has been working through the library's current subscriptions and hopes to save money in this area by letting go of the subscriptions that are no longer being used. This may save us around \$4,500/year. Todd also mentioned that some utilities are higher than previous years, as expected. Todd is also looking into the employee's counsel to possibly save money on future attorney fees.
 - 5.1 Balance Sheet
 - 5.2 Budget to Actuals-Approved by Kattie Neesham, seconded by Kimberleigh Campbell Vote to accept: All Aye.
6. **Monthly Reports and Stats -Q & A** Discussed Google Analytics – the numbers are lower than what was actually reported in previous months/years. Todd & Kerry are working on this and hoping to figure out why the numbers are not matching.

K-5 program attendance was down for the month of August – Erin was taking the month to prepare well for the STEAM program.

Kristy is coming back in December.

We have an employee with a CDL- Working on a possible partnership for transportation to & from the school for the children within the STEAM program. This would help with function and flow and also greatly help Erin, who currently walks to the school & back with the children. Hiring a teen helper for the STEAM program.

Michael stressed how important he feels the STEAM program is and working with the school now will help create the foundation for a good partnership with the school moving forward. Discussed maintenance on the building that needs done and/or looked into. Warranty work for the concrete, possible window leaks, and LED lights.

7. Board Items

7.1 New Board Members Needed

Discussed the possibility of an ongoing seat on the board for the Superintendent of the school district.

Discussed Kattie continuing as our board president and zooming in to future meetings now that she is relocating.

8. Unfinished Business

8.1 Security

8.2 QuickBooks report

9. New Business

9.1 Conference Update

Todd was somewhat disappointed in the substance, but felt the board track was useful and worth attending. Mentioned that we should plan on at least one board member attending next year.

9.2 Fee Waiver-San Miguel Water Conservancy

This was already voted on previously; the paperwork had not yet been signed. Kimberleigh signed it.

10. Additional Board Items

Michael asked for an update on the art sculpture that was previously presented to the board – Todd informed us that the group heading the project had not been back in contact with us and they likely will not be.

Michael reiterated that the 2% wage increase for staff is really important. Continue working towards a 30% increase on the all-purpose room over the next year. Continue supporting the STEAM program especially. We also need to start updating policies again as there are some that are due or coming up very soon.

11. Adjournment

Motion made to adjourn meeting by Kattie. Seconded by Kimberleigh. All Aye. Meeting adjourned at 7:40pm.